



## **Notice of Meeting**

Dear Councillor, you are hereby summoned to attend the Annual Parish Council meeting of Farington Parish Council which will be held at Lowerfield Community Centre PR26 6QQ on Tuesday 6 May 2025, following the Annual Parish Meeting starting at 7.00pm.

Yours sincerely,

Mrs Sue Whittam, Clerk to the Council  
Dated 28 April 2025.

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

## **Agenda**

### **Farington Parish Council**

- 1. Appointment of Chairman for 2025/2026**
- 2. Appointment of Vice-Chairman for 2025/2026**
- 3. Apologies for Absence & Chairman's Health and Safety Announcements**
- 4. Declarations of Interest**
- 5. Minutes of the Last Meeting**

The minutes from the Parish Council meeting held on 7<sup>th</sup> April 2025 to be approved as a correct record and signed by the Chairman.

### **6. Planning**

The Parish Council will consider any current Planning Applications relating to the Parish Council area.

To consider any further planning issues.

### **7. Appointment to the Staffing Committee and Outside Bodies**

## **8. Parish Council Insurance**

The Parish Council is asked to consider the renewal of their insurance and the quote from Zurich Municipal.

## **9. Financial Matters**

The Parish Council is asked to: -

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- i) Note the current bank balance.
- ii) Note the invoices paid since the last meeting.
- iii) Approve the outstanding invoices for payment.

### **2) 2024 / 2025 End of year report and Annual Return.**

The Clerk will circulate the end of year financial report which includes the Annual Governance and Accountability Return (AGAR) which has been completed in accordance with the revised Proper Practice Guidance following the appointment of PKF Littlejohn as the Council's auditors for 2024/25. The Parish Council is requested to (a) consider the findings of the effectiveness of the system of internal control (b) approves the Annual Governance Statement by resolution in advance of approving the Accounting Statements. (c) consider and approve the Accounting Statements by resolution and (d) ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.

## **10. Projects for 2025/2026**

**Church Lane Corner** – update.

**Peace Garden St Paul's Play Area** – update.

**Widgit Symbol Signage, St Paul's Play Area** – Councillor Phil Lawson has asked for this item to be on the agenda, which is signage to help children with communication issues.

**Parish Council Newsletter** – update

**Farington Fun Day 2025** – update and approval of budget.

## **11. Clerk's Report – for information only**

## **12. Next Meeting**

The next scheduled meeting of the Parish Council will be held on Monday 2<sup>nd</sup> June at 7.00 pm at Bashall Grove Community Centre, PR25 4JU.