

Farington Parish Council

Minutes of the Parish Council Meeting Monday 4th September 2023 at 7pm at Bashall Grove Community Centre, PR25 4JU.

Present: - Councillor Karen Walton (Chairman); Councillor Shaun Bradbury (Vice-Chairman); Councillor Michael Green; Councillor Tony Green; Councillor Baz Howard; Councillor Phil Lawson; Councillor Haydn Williams

In attendance: - Lisa Burton - Clerk to the Parish Council
20 Members of the Public

The meeting opened at 7pm

55. (23/24)

Apologies for Absence/Chairman's Health and Safety Announcements

Councillor Karen Walton welcomed everyone to the meeting and advised the Health & Safety announcements to the meeting.

Resolved

56. (23/24)

Declarations of Interest

Members are requested to indicate at this stage in the proceedings any items on the agenda in which they intend to declare an interest. Members are reminded that if the interest is a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) they must leave the room for the whole of that item. If the interest is not a Disclosable Pecuniary Interest, but is such that a member of the public could reasonably regard it as being so significant that it is likely that it would prejudice their judgment of the public interest (as explained in the Code of Conduct) then they may make representations, but then must leave the meeting for the remainder of the item.

Councillor Michael Green declared an interest in item 6, LCC grant, also item 7 Woodcock Estate.

Councillor Karen Walton declared an interest in item 7 as she knows the applicants.

Councillor Haydn Williams advised he is a member of SRBC planning committee.

Councillor Shaun Bradbury declared an interest in the work at St. Pauls as his Company is donating the flooring.

Resolved

57. (23/24)

Minutes of the Last Meeting

Councillor Phil Lawson proposed and Councillor Baz Howard seconded.

Councillor Tony green suggested that with regard to item 48 the Parish Council should invite the leader and CEO of South Ribble Borough Council to the next meeting.

Councillor Karen Walton stated that a meeting was held on 15/07/2023 with Nigel Evans MP and he advised to bring the matter up with the leader of SRBC.

A member of the public asked if there would be an invite to attend. Councillor Karen

Chair.....

Date.....

Walton said not yet as there will be no meeting until the Ombudsman responds. The meeting will be a public meeting not a Parish Council meeting.

Councillor Phil Lawson stated that there is a smell of diesel in the river, this has been reported and traced back to the building site. It is believed that the issue has been resolved however EA cannot advise who is responsible. There is a wider issue as EA are short of funds but have responded to Councillors.

Resolved

58. (23/24) Parish Councillor Vacancy

No applications

Resolved

59. (23/24) Adjournment for Public Participation

There was an issue with flooding on a Sunday at around 5PM the river goes murky.

AP Councillor Karen Walton will raise this issue with EA

AP Councillor Shaun Bradbury will video if possible

A member of the public asked if the banking in the middle of the river is the boundary and is it definitely registered to Caddick. Residents have to claim on the insurance.

The property is still registered to Stirling Properties.

There is only a wooden fence, there is no acoustic fencing to screen the noise.

Posts have been added – what are these for?

Victoria Plumbing are moving on to the site. Councillor Haydn Williams stated that a job study will be completed by Planning.

A member of the public asked when additional screening will be established.

Councillor Shaun Bradbury advised that the time to plant is October or late autumn – he is still pressing for information.

Has there been any response from EA about the trees across the river and the blocked drains.

AP Councillor Karen Walton will follow this up

A member of the public asked about the bus stop on Croston road. Councillor Shaun Bradbury advised that he has reported the hedgerow and is awaiting an update from LCC.

A member of the public asked about the Oak trees along the side of Benson's Garden Centre. Councillor Shaun Bradbury advised there is a TPO on this but highly sided vehicles keep clipping the trees. There is a 7.5 ton limit but this be exceeded for deliveries.

A member of the public asked about the bridge on Croston road. Councillor Karen Walton has brought this up with the LCC cabinet member (Neil Stephens).

A member of the public stated there is also flooding down School lane. Councillor Michael Green has written to LCC Highways regarding this issue. Councillor Karen Walton asked that she be included. It is not acceptable for regular applications from residents.

A member of the public asked about the trees at the Caddick Development they requested support to ensure these are planted – evergreens are needed.

A member of the public asked if a meeting with Victoria plumbing could be arranged to discuss how the building is going to be used.

A member of the public stated that SRBC have awarded a £20M contract to develop on West Paddock. Councillor Phil Lawson suggested that the member of public ask

if the contract went to tender. Councillor Shaun Bradbury stated that this issue is not within the parish council area and needs to be raised with the SRBC. A member of the public suggested that there should be a physical model as for planning committee did not appreciate the size of the development by Caddick. Councillor Karen Walton suggested by Caddick phase 2 should have a model provided. Councillor Haydn Williams advised that planning had been refused.

A member of the public said that Caddick are selling building components. Councillor Hayden Williams advised that this is up to the developers and planning inspectors, the diagrams provided were extremely comprehensive. A member of the public said that Caddick phase 1 was not expected to be so large. Councillor Haydn Williams said that unfortunately the application has been passed and we cannot rake over it. However, for future applications this will be reflected upon.

Councillor Michael Green said that in his personal opinion the officers recommended approval to the planning committee. Questions need to be asked at this stage for future developments. A meeting with Victoria plumbing is a good way forward. A member of public suggested that there is a need to build a relationship. Councillor Michael Green said he doesn't like the development but it is in place. A member of public stated that meetings are only published one week before. Councillor Haydn Williams advised that all applications are forwarded to Councillors on a weekly basis they are aware so that they can discuss them with the residents.

A member of the public asked if the parish council are aware of the detail such as the fire door. Councillor Karen Walton advised that we must move on. A member of the public asked about working hours for of the site. Councillor Karen Walton advised that although she has asked, she had not received an answer but planning has been approved. Councillor Michael green suggested that discussions with the occupants would build relationships. Councillor Shaun Bradbury advised that his business has approval to work 24/7 but takes responsibility with the business to ensure that all residents are OK.

A member of the public suggested that five or six letters have been sent the ombudsman. Councillor Karen Walton advised that the issue has been with the Ombudsman for five or six weeks but she is yet to hear anything. The Monitoring Officer at SRBC is keeping her informed.

AP The issue of the settlement pond was raised, Councillor Shaun Bradbury will advise on this.

Councillor Shaun Bradbury has selected the documents have not found anything off, he cannot see the information and has no power to do so. If this is transferred off site there will be a transfer note however within site there may be documents booked these cannot be requested.

A member of the public stated that Tom Parks has advised that contamination has been removed. The paperwork is required. Tom Parks works for Caddick.

Resolved

60. (23/24) Grant Application

Saint Paul's bowling club have made the grant application. The applicant advised that there had been a transformation over last 12 months since the last grant request. The bowling club have applied to SRBC but have been turned down. County Councillor Michael green has supported with grant Councillor Shaun Bradbury is also supporting with services. A grant of now £800 would provide

flooring and cladding. Councillor Haydn Williams asked if £800 is provided by Farington parish council have you secured with the additional £500 for the project. The bowling club advised that £500 has been promised. Also, volunteers will carry out the work.

Councillor Karen Walton suggested a that further discussion for will take place in confidence.

Resolved

61. (23/24) Planning

Consultation request for planning application

LCC/2023/0027 at Land at Woodcock Estate, Stanifield Lane, Farington

Amendments have been made to the application. Councillor Shaun Bradbury advised that properties on Fowler lane have had issues with the practice nets, and waste removal, including the siting of the bin store. Councillor Tont Green advised that the bin store has been moved inside. Councillor Phil Lawson advised that the ground would be in use 51 days of the year. Councillor Shaun Bradbury said that this was encouraging. Councillor Karen Walton suggested that a response be provided to the planning application. Councillor Shaun Bradbury agreed, this was seconded by Councillors Baz Howard and Tony Green.

07/2023/00640/OUT, Old School House, Old School Lane, Lostock Hall
Preston, Lancashire, PR5 5XP

Outline application for the erection of three detached houses (with all matters reserved)

Councillors Haydn Williams and Karen Walton left the meeting for the duration of this discussion.

Councillor Shaun Bradbury questioned the space for 3 detached dwellings.

Councillor Michael Green raised concerns regarding access. Councillor Phil Lawson asked if the road was open. Council

or Shaun Bradbury advised that the road is access only and that there will be an increase in traffic. Councillor Michael Green proposed an objection to the planning application, Councillors Phil Lawson and Tony Green seconded. The Clerk will object to the application.

Resolved

62. (23/24) Clerk's Report (Including Lengthsmans Update)

Lengthsmans update available at meeting.

Defib Update

Defibs checked and reported by Mike Otter weekly

Farington Conservative Club

Leyland Business Park (BTR Field) – new case required

Hope Terrance – new case required (must have key lock as well as digital lock)

Councillor Karen Walton requested quotes for new defib cabinets.

St Paul's Playground

Play and Leisure have been turned away from the site on July 24th as the team carrying out the work had no copy of the Method Statement or the RAMs. Nor did they have any Health & Safety equipment to ensure the site is secure whilst works are carried out.

The inspection report from The Play Inspection Company has been passed to Play and Leisure for them to review and respond to.

Councillor Shaun Bradbury advised that there is a retention in place for part of the invoice.

The Clerk advised that works are now scheduled for 18th September 2023.

Councillor Phil Lawson advised that St Paul's School need to be informed that the play area will be closed. Councillor Haydn Williams suggested advising the school of a window of 2 days for the closure. To withhold the payment until the required standard of the play area is met.

A member of the public advised that the Bowling Club will be informed.

Councillor Shaun Bradbury stated that required standards need to be achieved whether the remedial works are carried out or not.

Councillor Haydn Williams agreed that the payment should be withheld until the works are completed satisfactorily.

Councillor Karen Walton suggested involving the Monitoring Officer.

Phase 2

A consultation regarding the phase 2 works will be completed.

Notice board to be added

Councillor Shaun Bradbury to provide more information and quotes from LCC.

Other

- Mike Otter has asked if a notice board and Defib could be installed near the shops on Bristol Avenue
Councillor Shaun Bradbury advised that Ken Batty owns the property and he will pass the details on to the Clerk.
A member of the public suggested that there should be a defib located on St Paul's Play Area
Councillor Shaun Bradbury advised that some defibs are sponsored and are located indoors which is no good for any assistance required out of hours.
One could be installed at the Bowling Club.
A member of the public advised that the Bowling Club would consider this.
Councillor Karen Walton suggested that defibs could be installed at Bashall Grove and Lowerfield.
The Clerk is requested to approach NWAS regarding potentially installing defibs at St Paul's Play Area, Bashall Grove and Lowerfield.
Councillor Haydn Williams advised that SRBC would like details of the locations of the defibs in the area. The Clerk will provide these.
- Leyland Business Park (BTR Field) – new case required
Hope Terrance – new case required (must have key lock as well as digital lock)
- The heritage board on Centurion Way has been damaged and requires replacement.

Chair.....

Date.....

- EIC Certification has been completed by BELEC Electrical (BTR Field)
- Church Lane Project – site visit carried out and first quote requested from JTW Management – 2 more quotes required.
Councillor Shaun Bradbury suggested requesting a quote from LCC.
Councillor Karen Walton Suggested that a WW2 plaque should be included in the design.
- Mill Street Bobbins – work requested to go ahead based on quote £2,180.00+vat. Installation work will begin in September.
Councillor Shaun Bradbury advised that RAMS will be required for the works and the area closed off and made safe whilst the works are carried out.
- Parish Councillor Vacancy – The vacancy has now been advertised for co-option
- Email addresses – the Parish Council can have another 10 email addresses at an additional cost of £110 per annum + vat. This has been requested from NetWise, the cost will be reduced this year as it is a part year only.
- Quotes for badges and business cards requested
- New bench required at Lowerfield.
Councillor Shaun Bradbury advised that a recycled bench should be purchased. Also, the bench at Mill Street needs to be checked by the Lengthsman.

Completed projects

Updated asset register has been provided to Zurich Insurance
 Legal cover for Contract/supplier issues added to insurance package (£22.11)
 Councillor Vacancy has been posted on Notice Boards, Website and Social Media
 External Audit has been completed.
 Statutory notices have been added to notice boards
 Keys for notice boards supplied
 Badges for new Councillors completed
 Contact details for Parish Councillors added to notice boards

Resolved

63. (23/24) Financial Matters

Note the current bank balance in the HSBC Account.
 The account balance is currently £331,431.65 (online balance available 3rd September 2023).

The Clerk is requested to add the Parish Council asset register to the agenda for Novembers meeting

The External Audit has been completed and published.

Chair.....

Date.....

Note the invoices paid since the last meeting.

Date	Net	VAT	Total	Supplier	Description	Journal	Minute
04/07/2023	£54.11	£0.00	£54.11	Water Plus	Water	2324-044	2324-044
06/07/2023	£249.65	£12.48	£262.13	British Gas	Electricity	2324-043	2324-043
06/07/2023	£26.50	£5.30	£31.80	C & W Berry	Maintenance Supplies	2324-040	2324-040
10/07/2023	£75.00	£0.00	£75.00	Sue Edwards (Sue Edwards)	Internal Audit	2324-042	2324-042
10/07/2023	£35.00	£7.00	£42.00	Mark Gibson (B&D PRINT SERVICES LIMITED)	Councillor Name Badges	2324-041	2324-041
15/07/2023	£1,715.86	£0.00	£1,715.86	Lisa Burton (Employee 1)	Salary	2324-048	2324-048
19/07/2023	£463.02	£0.00	£463.02	Lancashire County Pension Fund	Pension	2324-065	2324-065
25/07/2023	£581.92	£0.00	£581.92	HMRC	HMRC	2324-052	2324-052
25/07/2023	£375.00	£75.00	£450.00	Karen Wainwright (The Play Inspection Company)	Play Area Inspection	2324-051	2324-051
25/07/2023	£498.00	£0.00	£498.00	Pete Heise (Peter Heise)	Lengthsman	2324-050	2324-050
30/07/2023	£5.00	£0.00	£5.00	HSBC	Bank Charges	2324-066	2324-066
31/07/2023	£500.00	£0.00	£500.00	Fr Matthew McMurray (St Pauls Church)	St Pauls Lease	2324-047	2324-047
19/06/2023	£693.01	£0.00	£693.01	Lancashire County Pension Fund	Pension	2324-049	2324-049
25/07/2023	£270.00	£0.00	£270.00	Bruce Bamber (Railton TPC Ltd)	Grants	2324-053	2324-053
31/07/2023	£70.00	£0.00	£70.00	Debra Platt (LALC)	Training	2324-057	2324-057
03/08/2023	£266.00	£53.20	£319.20	Belec Electrical Ltd	Electrical Certification	2324-055	2324-055
03/08/2023	£262.06	£13.10	£275.16	British Gas	Electricity	2324-054	2324-054
04/08/2023	£68.67	£0.00	£68.67	Water Plus	Water	2324-062	2324-062
14/08/2023	£30.00	£6.00	£36.00	Carl Jones (Whitehill Direct Limited)	Notice Boards	2324-058	2324-058
15/08/2023	£1,334.93	£0.00	£1,334.93	Lisa Burton (Employee 1)	Salary	2324-056	2324-056
18/08/2023	£20.00	£4.00	£24.00	Pete Heise (Peter Heise)	Maintenance Supplies	2324-064	2324-064
18/08/2023	£996.00	£0.00	£996.00	Pete Heise (Peter Heise)	Lengthsman	2324-063	2324-063
18/08/2023	£3.33	£0.67	£4.00	C & W Berry	Maintenance Supplies	2324-061	2324-061
18/08/2023	£22.11	£0.00	£22.11	Parish and Community Council Team (Zurich Insurance)	Insurance	2324-060	2324-060
18/08/2023	£420.00	£84.00	£504.00	PKF Littlejohn	External Audit	2324-059	2324-059
24/08/2023	£76.94	£15.39	£92.33	NetwiseUK	Website	2324-065	2324-065
30/08/2023	£5.00	£0.00	£5.00	HSBC	Bank Charges	2324-067	2324-067

Approve outstanding invoices for payment.

Date	Net	VAT	Total	Supplier	Description	Journal	Minute
04/09/2023	£352.40	£13.49	£365.89	Lisa Burton (Employee 1)	Expenses	2324-066	2324-066
08/09/2023	£996.00	£0.00	£996.00	Pete Heise (Peter Heise)	Lengthsman	2324-068	2324-068
15/09/2023	£1,334.93	£0.00	£1,334.93	Lisa Burton (Employee 1)	Salary	2324-067	2324-067
17/09/2023	£463.05	£0.00	£463.05	Lancashire County Pension Fund	Pension	2324-069	2324-069
30/09/2023	£5.00	£0.00	£5.00	HSBC	Bank Charges	2324-070	2324-070

The Clerks Expenses Payment was scrutinised by the Parish Council.

Chair.....

Date.....

Other payments/Receipts

Leyland Albion Football Club £50 received 01/08/2023

Leyland Albion Football Club £50 received 01/09/2023

Payment to Play and Leisure – 10% of the invoice withheld until all issues are resolved (£8,732.49+VAT). (Councillor Karen Walton & Councillor Shaun Bradbury)

Consider the requirement for additional bank accounts to protect the Parish Council Funds.

Resolved

64. Projects for 2023/2024

- i. Training – Civility & Respect Pledge
Councillor Karen Walton will follow up on this project
- ii. Parish Council Newsletter
The Clerk is requested to ask for updated quotes.
- iii. St Paul’s Park play area refurbishment
- iv. St Paul’s Park (Phase 2)
The Clerk advised that the consultation should be given a 4 week window. Councillor Haydn Williams suggested that there should be a wider consultation including the whole of Farington. Councillor Shaun Bradbury advised that a commitment has been made to the residents of Farington to carry out a consultation. Councillor Haydn Williams suggested using Goldcrest Consultation. Councillor Karen Walton suggested that this could be included in the Newsletter. Councillor Haydn Williams suggested a Parish wide consultation for facilities and that the Parish Council should commit to carrying this out in the next financial year. Councillor Baz Howard suggested this would put the Parish Council on a sticky wicket. Councillor Karen Walton suggested working with SRBC. Councillor Baz Howard asked if Goldcrest would carry this out? Councillor Shaun Bradbury advised that this would require a lease and ownership. Councillor Haydn Williams suggested that a proposal is needed. Councillor Shaun Bradbury advised that Farington Parish Council needs to look after the Parish. A member of the public suggested moving the issue to the next meeting. A member of the public advised that residents have not been consulted and have been pushing for a consultation. The addresses of each response should be provided. Councillor Shaun Bradbury provided a map of the proposed changes to St Paul’s Park. The area has been closed to ensure that travelers do not access the area. The hard standing is not an ideal place for children to walk through. The Parish Council are liable for the area to be looked after properly. A pricing schedule will be provided by LCC. Councillor Shaun Bradbury advised that the plans proposed would remove the gate at the top of the park, remove the footpath (partially) and install a new footpath which would not cross the hard standing. He advised that the hard standing is not classified as a carpark and that many residents preferred it to be closed off. Once the works are completed the hard standing will once again be available for parking. A member of the public suggested that a sign should be erected stating that it is private land as cars park all over the place.

Chair.....

Date.....

Councillor Phil Lawson suggested that clarity is required as to whether the closing of the hard standing adds to traffic at school drop off and collection times. Councillor Shaun Bradbury advised that now the Parish Council are aware they are required to act.

A member of the public suggested more interaction between the public and the Parish Council. A member of the public suggested more double yellow lines on the road as the entrance fenced off with the hedge is dangerous for children.

A member of the public advised that the Bowling Club do not cause an issue but people have picnics and kickabouts.

Councillor Phil Lawson advised that the hard standing is closed for everyone. A member of the public asked why, when the parking has been open for over 70 years.

Councillor Shaun Bradbury proposed that the pricing schedule provided by LCC should now go out to tender. Councillor Baz Howard seconded the proposal. Unanimous decision.

The Clerk advised the total funds ringfenced for CIL.

A member of the public asked when things would start to happen.

Councillor Haydn Williams advised that all schools have parking issues.

Councillor Karen Walton advised there is not currently a date for the consultation.

Councillor Haydn Williams suggested that proposals could be agreed by the end of the month and the Consultation carried out in November.

- v. Refurb of the Bobbin Seats at Mill Street (Work to start in September)
- vi. Name badges for new Councillors
Received and to be provided to Councillors
- vii. Emails for Councillors
Email addresses have been ordered
- viii. Business Cards for Councillors
- ix. Trustee to Hutton Grammar School Foundation (Councillor Tony Green)
Councillor Tony Green advised that there is currently no update on this but he will be meeting with the trustees next week.
- x. Church Lane Seating area
- xi. D-Day 6th June 2024 marks the 80th anniversary of the Normandy Landings
- xii. LALC Area meeting representatives
Confirmed as Councillors Karen Walton, Shaun Bradbury and Michael Green.
- xiii. Voluntary Service
Councillor Baz Howard advised that he needs further information. The Clerk suggested speaking to the spouse.
- xiv. Moss Lane green space
Councillor Karen Walton is in touch with Neil Anderson. It would be good to see the area developed. Councillor Shaun Bradbury advised that ragwort in the field has been reported.

AP Councillor Karen Walton will follow this up.

A discussion was held regarding the Parish Council Ward Boundaries.

Councillor Haydn Williams advised that he may be able to assist with OS Maps showing the full boundaries.

Resolved

Chair.....

Date.....

65. (23/24) Borough Council and County Council reports – for information only

Councillor Karen Walton advised that matters have been quiet over the summer period. The Tardy Gate play area is to be refurbished with the addition of a skate park, however this has not yet gone to consultation.

The issues with the Anchor Bridge on Croston Road have been raised with Neil Stevens.

The parking issues on Hope Terrace are on going but have been raised.

Councillor Michael Green advised that there is nothing to report from LCC.

Councillor Phil Lawson advised that speeding issues have been raised. He is looking into a petition and wondered what the impact would be. He will discuss this with Councillor Michael Green.

A member of the public raised the issue of antisocial driving of motor vehicles.

Resolved

66. (23/24) Notice Boards

It was noted that SRBC own the land on Mill Street where the notice board is.

Councillor Shaun Bradburry referred to a letter received by Farington Parish Council.

He advised his distaste for such letters on matters discussed between Parish Councillors and asked how the individual had become aware of the content of the discussions. He advised that he nor the Parish Council will be intimidated by threats such as removing noticeboards. Councillor Haydn Williams suggested that assumptions had probably been made due to the removal of some notices from the noticeboards. Councillor Shaun Bradburry advised that no one should be making assumptions of sending emails/letters. He suggested that the following should be placed in all noticeboards:

Parish Council Contacts and dates of meetings

Statutory notices

LCC Contacts and information

SRBC Contact and information

Community information

Councillor Michael Green advised that a social media post had been made on 21/08/2023 and a further post had been made this evening, part way through the Parish Council meeting. This was read out to the meeting.

It was agreed that Councillors should have keys to the noticeboards. Councillor Karen Walton also advised of the noticeboard on Hope Terrace for Community use.

AP The Clerk was requested to forward a list of the noticeboard locations to the Parish Council

Resolved

67. (23/24) Moss Lane Congestion

Councillor Phil Lawson advised that the Pumkin Patch opening in October often causes congestion on Croston Road / Moss Lane and people are unaware that Moss Lane is now a dead-end with no access to the Pumkin Patch.

He suggested that working in conjunction with the Owners signs could be placed at the bottom of Moss Lane directing vehicles to the Pumpkin Patch.

This was unanimously agreed.

Councillor Michael Green advised that there should also be parking or restrictions on the A582 and will follow up on this.

Resolved

68. (23/24) Change of date for December Meeting

It was noted that the Lostock Hall Christmas light switch on is scheduled for the same date as the December Parsh Council meeting Monday 4th December. It was suggested that the Parish Council meeting should start later to allow all to attend both events.

**AP Councillor Karen Walton will confirm the date and time for the lights switch on.
Resolved**

Councillor Haydn Williams left the meeting at 9.55pm

67. (23/24) Next Meeting

The next meeting will be held at 7.00 pm on Monday 2nd October 2023 at Lowerfield Community Centre, Croston Road, PR26 6QQ

The remaining members of public left the meeting.

The meeting closed at 10.15pm

Chair.....

Date.....

Local Government Act 1972

That the public be excluded from this meeting during consideration of the following item of business on the grounds that there is likely to be disclosure of exempt information which is described in the paragraphs of Schedule 12A to the Local Government Act 1972 which is specified against the heading to each item, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing it.

REMOVED

Chair.....

Date.....