

## Farington Parish Council

### Minutes of the Parish Council Meeting Monday 3<sup>rd</sup> July 2023 at 7pm, at Lowerfield Community Centre.

**Present:** - Councillor Karen Walton (Chairman); Councillor Shaun Bradbury (Vice-Chairman); Councillor Tony Green; Councillor Baz Howard; Councillor Phil Lawson

**In attendance:** - Lisa Burton - Clerk to the Parish Council  
27 Members of the Public

The meeting opened at 7.02pm

#### 45. (23/24)

##### **Apologies for Absence/Chairman's Health and Safety Announcements**

Councillor Karen Walton welcomed everyone to the meeting and advised the Health & Safety announcements to the meeting.

Apologies received from Councillor Haydn Williams, due to a meeting clash and Councillor Michael Green, due to attending the LGA Conference.

**Resolved**

#### 46. (23/24)

##### **Declarations of Interest**

*Members are requested to indicate at this stage in the proceedings any items were on the agenda in which they intend to declare an interest. Members are reminded that if the interest is a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) they must leave the room for the whole of that item. If the interest is not a Disclosable Pecuniary Interest, but is such that a member of the public could reasonably regard it as being so significant that it is likely that it would prejudice their judgment of the public interest (as explained in the Code of Conduct) then they may make representations, but then must leave the meeting for the remainder of the item.*

**Resolved**

#### 47. (23/24)

##### **Minutes of the Last Meeting**

The minutes from the meetings held on 15<sup>th</sup> May and 5<sup>th</sup> June 2023 were approved as a correct record and signed by the Chair. Proposed by Councillor Tony Green and seconded by Councillor Shaun Bradbury.

**Resolved**

#### 48. (23/24)

##### **Adjournment for Public Participation**

A member of the public attended to advise the Parish Council of work with Young people. He advised that PCSO's are engaging with young people and working with a children's charity (Burnley Boys & Girls Club) that has been in operation for 125 years. The programme is funded through the Police and Crime Commissioner. The

Chair.....

Date.....

idea is to locate children and engage with them. There is to be a meeting with the Neighbourhood Inspectors, the venue will be Halls for All in Farington. Borough Councillor Mary Green advised that this is being discussed at Borough Council and County Council.

2 members of the public left at 7.36pm

The Chair Karen Walton provided the following updates:

The Caddick development. Chair Karen Walton has exchanged email with the leader of SRBC. The Ombudsman is also involved. There will be a Public meeting held following the outcome from the Ombudsman.

The Caddick developers have responded to concerns regarding the dust with more dampeners and the offer of vouchers for window and car cleaning.

The issue with mobile phones has been raised with the MP.

With regards to the river, Caddick liaise with the EA and advise that there are no issues,

A member of the public stated that photos and emails need to be acknowledged. There are trees across the river and blocked drains yet the EA says there isn't a problem!

**Chair Karen Walton advised that she will check this.**

A letter has been received from Chris Sinnott (Chief Executive of SRBC) regarding screening and surface water flooding.

The member of public advised that no issues raised with SRBC have been responded to.

**Chair Karen Walton advised that she will contact MP Nigel Evans**

Councillor Shaun Bradbury advised that there is red foam in the river and there are definitely concerns regarding the changes to the screening.

**Chair Karen Walton advised that she will raise this and find out.**

Councillor Shaun Bradbury reiterated that the bund has been reduced, and that 106 monies should be used for screening.

Chair Karen Walton stated that this was part of the conditions of approval.

Councillor Shaun Bradbury advised that any sightings of the brown scum on the river should be reported to the EA.

A member of public asked when structural surveys of properties would be carried out.

Chair Karen Walton advised contacting Elizabeth Hindle.

Councillor Tony Green suggested a letter to SRBC

Chair Karen Walton agreed that a letter is required.

Councillor Baz Howard suggested that the evidence is collated.

A member of the public advised that they are now living in a flood risk area – an email will be forwarded to the Chair.

Chair Karen Walton advised that there will be a public meeting after the Ombudsman has responded.

A member of the public asked who owns the river?

Chair Karen Walton advised that Caddick had agreed to take responsibility for the river.

Councillor Tony Green suggested that the Leader and Chief Executive of SRBC should be invited to attend the Public Meeting.

Chair.....

Date.....

A member of the public stated that they had no confidence in the issues being resolved.

Councillor Shaun Bradbury advised that the Parish Council has no power but can request a Public Meeting

**Chair Karen Walton said that she will chase up with the Ombudsman.**

Chair Karen Walton advised that SRBC have been in touch regarding the Model Farm and they will enforce the grass cutting in the area.

A member of the public advised that a road sign is facing the wrong way.

**Resolved**

#### **49. (23/24) Planning**

The Clerk will give an update on current planning issues, and any current planning applications may be discussed under this item.

There is no date for the planning application for the Model Farm. Chair Karen Walton has spoken with the owners.

The Parish Council will object to the application.

Councillor Phil Lawson advised that all comments regarding the outside area have been reported to SRBC. Planning need to give consideration to the roundabout.

**Resolved**

#### **50. (23/24)**

##### **Clerk's Report (Including Lengthmans Update)**

Lengthmans update available at meeting.

Lengthsman on leave from July 3<sup>rd</sup> to July 16<sup>th</sup>

##### **Defib Update**

Defibs checked and reported by Mike Otter

Farington Conservative Club

Leylan Business Park (BTR Field)

Hope Terrance

##### **St Paul's Playground**

Play and Leisure have provided a date of week commencing 24<sup>th</sup> of July to carry out the following remedial works to the play area:

The fence posts will be rubbed down and repainted.

Andrew Aird will address the humps/ bumps and will lift and level the carpet at the entrance.

With regards to the existing surface being left in situ, this is common practice with safety surfacing. Mot type 1 stone was used to extend the areas around the wet pour prior to the carpet being laid and not spoil.

Whilst they are levelling the carpet Andrew has agreed to dig a passage through the bunding next to the carpark. This will be approximately the width of the digger bucket (800mm) and will be graded to alleviate any trip hazards. This will then allow some of the water to drain away in to the car park stopping some of the pooling next to the play area.

Councillor Shaun Bradbury stated that RAMS are required before work commences.

Councillor Shaun Bradbury proposed that an independent inspection should be

Chair.....

Date.....

carried out prior to works commencing – the cost will be £375 and the inspection will be carried out by The Play Inspection Company. Seconded by Councillors Tony Green and Baz Howard.

**Resolved**

Councillor Shaun Bradbury advised that the hard standing is not appropriate for parking and should not be assumed for parking.

He thanked members of the public for their assistance in opening and closing the entrance to the hard standing.

Phase 2

A consultation regarding the phase 2 works will be completed.

Notice board to be added

Councillor Shaun Bradbury to provide more information and quotes from LCC.

**Other**

- 1) The heritage board on Centurion Way has been damaged and requires replacement.
- 2) EIC Certification requested from BELEC Electrical – last 2 weeks in July
- 3) Church Lane Project – site visit carried out and first quote requested from JTW Management
- 4) Mill Street Bobbins – work requested to go ahead based on quote £2,180.00 + vat
- 5) Parish Councillor Vacancy – reported to Electoral Services 21/06/23
- 6) Email addresses – the Parish Council can have another 10 email addresses at an additional cost of £110 per annum + vat
- 7) Quotes for badges and business cards requested

**Completed projects**

Year-end accounts have been completed

Internal audit has been completed

External audit forms have been submitted

Notices for the Execution of Public Rights have been added to Notice Boards

New dates and meeting venue have been added to the Notice Boards, Website and Social Media.

Asset register has been updated

Insurance renewal completed

VAT return has been completed

New meeting venue arrangements made with Lowerfield Community Centre

**Resolved**

**51. (23/24)**

**Financial Matters**

The Parish Council is asked to:-

- i) Note the current bank balance in the HSBC Account.  
The account balance is currently £340,674.90 (online balance available 30th June 2023).

Chair.....

Date.....

ii) Note the invoices paid since the last meeting.

Date	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance
05/06/2023	Expenses	2324-003	Expenses	Employee 1	-£313.36	-£16.09	-£329.45	£276,263.18
06/06/2023	Supplies	2324-032	Maintenance Supplies	C & W Berry	-£16.96	-£3.39	-£20.35	£276,242.83
06/06/2023	Maintenance - planting	2324-033	Plants	Newgate Nurseries Ltd	-£32.85	-£4.11	-£36.96	£276,205.87
04/06/2023	Water Plus	2324-036	Water	Water Plus	-£49.53	£0.00	-£49.53	£276,156.34
20/06/2023	British Gas	2324-037	Electricity	British Gas	-£277.80	-£13.89	-£291.69	£275,864.65
15/06/2023	Salaries	2324-038	Salary	Employee 1	-£1,260.49	£0.00	-£1,260.49	£274,604.16
16/06/2023	Lengthsman	2324-039	Lengthsman	Peter Heise	-£1,004.30	£0.00	-£1,004.30	£273,599.86
19/06/2023	Pension	2324-045	Pension	Lancashire County Pension Fund	-£463.02	£0.00	-£463.02	£273,136.84
30/06/2023	Bank Charges	2324-046	Bank Charges	HSBC	-£5.00	£0.00	-£5.00	£273,131.84
01/06/2023	Leases	REC 2324 - 006	Leyland Albion Contribution	Leyland Albion Football Club	£50.00	£0.00	£50.00	£273,181.84
02/06/2023	CIL Receipt	REC 2324 - 007	CIL	SRBC	£57,014.07	£0.00	£57,014.07	£330,195.91

iii) Approve outstanding invoices for payment.

Date	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance
06/07/2023	Supplies	2324-040	Maintenance Supplies	C & W Berry	-£26.50	-£5.30	-£31.80	£330,164.11
10/07/2023	Councillor Name Badges	2324-041	Councillor Name Badges	B&D PRINT SERVICES LIMITED	-£35.00	-£7.00	-£42.00	£330,122.11
10/07/2023	Audit	2324-042	Internal Audit	Sue Edwards	-£75.00	£0.00	-£75.00	£330,047.11
06/07/2023	British Gas	2324-043	Electricity	British Gas	-£249.65	-£12.48	-£262.13	£329,784.98
04/07/2023	Water Plus	2324-044	Water	Water Plus	-£54.11	£0.00	-£54.11	£329,730.87
31/07/2023	Leases	2324-047	St Pauls Lease	St Pauls Church	-£500.00	£0.00	-£500.00	£329,230.87
15/07/2023	Salaries	2324-048	Salary	Employee 1	-£1,715.86	£0.00	-£1,715.86	£327,515.01
19/06/2023	Pension	2324-049	Pension	Lancashire County Pension Fund	-£693.01	£0.00	-£693.01	£326,822.00
25/07/2023	Lengthsman	2324-050	Lengthsman	Peter Heise	-£498.00	£0.00	-£498.00	£326,324.00
25/07/2023	Contractors	2324-051	Play Area Inspection	The Play Inspection Company	-£375.00	-£75.00	-£450.00	£325,874.00
25/07/2023	HMRC PAYE	2324-052	PAYE QTR 1	HMRC	-£581.92	£0.00	-£581.92	£325,292.08
03/07/2023	Leases	REC 2324 - 008	Leyland Albion Contribution	Leyland Albion Football Club	£50.00	£0.00	£50.00	£325,342.08

iv) Other payments/Receipts

Leyland Albion Football Club £50 received 03/07/2023

CIL monies of £57,014.07 received from SRBC 02/06/2023

Payment to Play and Leisure – 10% of the invoice withheld until all issues are resolved (£8,732.49+VAT). (Councillor Karen Walton & Councillor Shaun Bradbury)

v) Consider the requirement for additional bank accounts to protect the Parish Council Funds.

vi) Consider the internal Audit Report

Proposed by Chair Karen Walton, seconded by Councillors Tony Green and Baz Howard

**Resolved**

**52. (23/24)**

**Projects for 2023/2024**

- i. Training for new Councillors - completed
- ii. Parish Council Newsletter – no articles received by the Clerk
- iii. St Paul's Park play area refurbishment - Play and Leisure have provided a date of week commencing 24<sup>th</sup> of July to carry out the remedial works to the play area

Chair.....

Date.....

- iv. St Paul's Park (Phase 2)  
Councillor Shaun Bradbury advised that he has had discussions with Mark Hodges at LCC regarding the remedial works and the mowing strip. Several quotes have been received which will be coordinated. Borough Councillor Mary Green suggested the idea of a 'chatting chair' on the park.
- v. Refurb of the Bobbin Seats at Mill Street - work requested to go ahead based on quote £2,180.00 + vat
- vi. Parish Council Email Addresses for all Councillors. Proposed by Councillor Phil Lawson. Unanimously agreed.
- vii. Name badges for new Councillors – to be ordered by the Clerk at a cost of £35 + vat
- viii. D-Day 6<sup>th</sup> June 2024 marks the 80th anniversary of the Normandy Landings

**Resolved**

**53. (23/24)**

**Borough Council and County Council reports – for information only**

The Borough and County Council members will give an update on Borough and County Council matters affecting the Parish Council area.

It was noted that the Leyland Play scheme takes place week commencing the 7<sup>th</sup> August.

SRBC have reported that Travelers are on the Lostock Hall Site again. Councillor Shaun Bradbury proposed that the Parish Council should keep the entrance to St Paul's Park closed with the bollard in place. Councillor Baz Howard seconded.

**The Clerk is requested to email St Paul's school advising of the decision.**

It was noted that there is an ongoing discussion regarding Green Spaces.

It was noted that there are ongoing issues with the Carparking at Hope Terrace

It was noted that the Lostock Hall carnival will take place of Saturday 8<sup>th</sup> July from 1pm

**54. (23/24)**

**Next Meeting**

The next meeting will be held at 7.00 pm on Monday 4<sup>th</sup> September 2023 at Bashall Grove Community Centre, PR25 4JU.

The remaining members of public left the meeting.

Chair.....

Date.....

Local Government Act 1972

That the public be excluded from this meeting during consideration of the following item of business on the grounds that there is likely to be disclosure of exempt information which is described in the paragraphs of Schedule 12A to the Local Government Act 1972 which is specified against the heading to each item, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing it.

NA

**Resolved**

The meeting closed at 9.23pm

Chair.....

Date.....